To,

The Principal

Nagaon International School

Nagaon:Assam

Date: / /

**Subject:** Application for the post of Assistant teacher**(Mathematics English/Science/Assamese/Hindi/Computer/Music/Yoga).Receiption/Accounts.**

Respected Sir,

 I am writing to show my interest to serve your institution as a ………………………………teacher.

 I have capability to work harder and I tend to do my best in this field. It would be my privilege if I am selected here. Enclosed is my resume along work experience letters. I hope that my application would be considered .I look forward to hearing from you soon.

 Thanking you in anticipation.

 Yours sincerely

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 Full signature of candidate

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|  **Photo** |

 **Resume**

**1. Name :**

 **Mobile Number** **:**

**2. Father’s Name :**

 **Mobile Number :**

**3. Mother’s Name :**

 **Mobile Number :**

**4. Date Of Birth :**

**5. Gender: 6.Religion:**

**7. Nationality: 8.Cast:**

**9. Martial Status: Married/Unmarried (Give tick Marks)**

**10. Language (Give tick Marks)**

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| --- | --- | --- | --- | --- |
| **Language Known** | **Language** | **Read** | **Speak** | **Write** |
| **English** |  |  |  |
| **Assamese** |  |  |  |
| **Hindi**  |  |  |  |
| **Bengali** |  |  |  |
| **Others** |
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**Education Qualification Details**

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| --- | --- | --- | --- | --- | --- |
| **Qualification** | **Subject** | **Board****/University** | **Year of Passing** | **Medium** | **Percentage** |
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**Professional Qualification Details**

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| **Course** | **Medium** | **Name of the Institution** | **Duration** | **Grade/CGPA/Division**  |
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 **Working Experience details**

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| **2** |  |
| **3** |  |
| **4** |  |

**Declaration**

**I hereby declared that the fact mentioned above is true to the best of my knowledge and belief. In case of any false statement, I am able to any action as authority may deem.**

**Date: Full signature of Candidate**

**Place:**

**NB: Candidate must have to deposit a sum of Rs 500(five hundred only) as a development fee along with the application.**

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| **For the office use only****Records verified by Application Accepted** **Principal** |